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## How to Clean a Bottom Load Water Cooler With Vinegar

You will need:

- Rubber gloves
- Distilled white vinegar
- Bleach (if sanitizing)
- A vacuum

Directions:

- In a medium bucket, add about 4 cups of distilled white vinegar to about 12 cups of water and stir.
- Unplug the water cooler.
- Remove the water bottle from the bottom compartment.
- Drain all of the water from the unit into a large bowl or pitcher by holding down both spigots.
- Place the bottom of flo jet into the bucket. The flo jet is the mechanism in the bottom compartment of the cooler that draws water up to the spigots.

\*Some sources will tell you to add the white vinegar solution to your 5-gallon bottle. DO NOT DO THIS. You will contaminate the bottle and render it useless.

- Hold down the water cooler spigots and drain half of the cleaning solution into a large bowl or pitcher. Allow the remaining solution to sit in the cooler for 1-4 hours.
- Now, hold down the water cooler spigots to drain the remainder of the cleaning solution into a large bowl or pitcher.
- Repeat this process several times with fresh tap water to rinse.
- Periodically remove dirt and lint from the black wire and tube condenser on the back of the water cooler. Disconnect the power supply cord, then clean with the small brush attachment of a vacuum cleaner. Observance of this procedure will ensure adequate air circulation, so operation is efficient and economical.